

PAYROLL DATES 2025

	Pay Period Start Date	Pay Period End Date	Pay Date
1	21-Dec-24	3-Jan-25	9-Jan-25
2	4-Jan-25	17-Jan-25	23-Jan-25
3	18-Jan-25	31-Jan-25	6-Feb-25
4	1-Feb-25	14-Feb-25	20-Feb-25
5	15-Feb-25	28-Feb-25	6-Mar-25
6	1-Mar-25	14-Mar-25	20-Mar-25
7	15-Mar-25	28-Mar-25	3-Apr-25
8	29-Mar-25	11-Apr-25	17-Apr-25
9	12-Apr-25	25-Apr-25	1-May-25
10	26-Apr-25	9-May-25	15-May-25
11	10-May-25	23-May-25	29-May-25
12	24-May-25	6-Jun-25	12-Jun-25
13	7-Jun-25	20-Jun-25	26-Jun-25
14	21-Jun-25	4-Jul-25	10-Jul-25
15	5-Jul-25	18-Jul-25	24-Jul-25
16	19-Jul-25	1-Aug-25	7-Aug-25
17	2-Aug-25	15-Aug-25	21-Aug-25
18	16-Aug-25	29-Aug-25	4-Sep-25
19	30-Aug-25	12-Sep-25	18-Sep-25
20	13-Sep-25	26-Sep-25	2-Oct-25
21	27-Sep-25	10-Oct-25	16-Oct-25
22	11-Oct-25	24-Oct-25	30-Oct-25
23	25-Oct-25	7-Nov-25	13-Nov-25
24	8-Nov-25	21-Nov-25	27-Nov-25
25	22-Nov-25	5-Dec-25	11-Dec-25
26	6-Dec-25	19-Dec-25	25-Dec-25
27	20-Dec-25	2-Jan-26	8-Jan-26

The above are the scheduled pay periods and pay dates for the 2025 Payroll. If you have worked in a specific pay-period and have not received proper payment on the appropriate pay date or **if you have any payroll related issues, please contact LORI PATTERSON at the office at 506-633-1224, by Cell 506-643-1107 or by email lori@aquilatours.com** at your earliest opportunity. **LORI is responsible for all Aquila payroll issues so please contact her directly with ALL PAYROLL questions or concerns please do not contact Cruise Manager or Sam .**

Paycheques can be picked up at the office **after noon on the pay date** or later. If a cheque has not been picked up and you are scheduled to work at a cruise ship, the Cruise Managers usually take the cheques to the pier and you can pick it up there. Please let Lori know if you need to make other arrangements. Thank-you!

PLEASE NOTE: Each year, **all Aquila employees must submit both the Provincial TD1NB and the Federal TD1 Forms or the "Basic Personal Amount" on the forms will be used.** We would ask that **both** forms be completed and returned to Lori as soon as possible. Thank you for your co-operation and we look forward to an amazing 2025!